

# **DELAWARE STATE BOARD OF EDUCATION CTE Subcommittee**

## **Meeting Minutes**

John W. Collette Education Resource Center  
Conference Room A  
35 Commerce Way, Dover, DE 19904  
August 14, 2019  
2:30p.m.

**Members Present:** Vince Lofink, Luke Rhine, Tony Alleyne, Suzanne L. Burton, Anthony Carmen, Manera Constantine, Barry Crozier, Jennifer Davis, Glen Gray, Betsy Jones, Ashley Lipson, Senator Elizabeth Lockman, Bill Potter, Denise Purnell-Cuff, Dina Sanchez, Justina Sapna, Bryon Short, Mark Stellini.

**Others Present:** Jenna Ahner, Debbie Panchisin, Jeremy McEntire, Dawn McHugh and Kathleen Smith.

### **I. Welcome and Introductions**

Mr. Vince Lofink, State Board of Education member, called the meeting to order at 2:35p.m. He provided background on the Committee and an overview of the meeting agenda.

### **II. Approval of March 7, 2019 Meeting Minutes**

A motion was made by Mr. Crozier and seconded by Dr. Burton to approve the March 7, 2019 meeting minutes as presented. *The motion carried.*

### **III. Review Subcommittee Charge and Expectations**

Mr. Lofink provided background and context on the State Board of Education and its role as the eligible agency for the Strengthening Career & Technical Education for the 21<sup>st</sup> Century Act (Perkins V). Ms. Jenna Ahner, Executive Director of the State Board of Education, provided an overview of Perkins V. She provided an overview of the charge and expected outcomes for the Committee and discussed the committee's roles in providing input for the development of the full four-year state plan, which will be submitted in March 2020 for implementation in July 2020 to June 2024. Ms. Ahner reviewed the meeting routines, schedule, expectations, and anticipated feedback loops.

### **IV. Overview of Full Four-Year State Plan Development**

Ms. Ahner shared that the one-year Transition Plan was approved by the State Board of Education in April and approved by US DOE in July for operation in the 2019-20 academic year.

Mr. Rhine provided an overview of Perkins V overarching ideas and themes. Perkins V provides some guidance in overarching ideas and expectations for states. A key tenant of Perkins V is the implementation of high quality CTE Programs of study, which: 1) Prepare students (youth and adult learners) for success in a career and in postsecondary education; 2) Align education and workforce needs and are developed in partnership with relevant stakeholders; and 3) Improve student (youth and adult learners) achievement by connecting academic and career success measures.

Mr. Rhine outlined the Perkins V State Plan Components that are required under the four-year plan.

Mr. Rhine outlined future subcommittee meetings and topics, including:

- September 11, 2019 – Focus on programmatic aspects of the full four-year state plan, including: programs of study and career pathways, middle school CTE programs, supporting all youth to become college and career ready, and operational routines;
- October 9, 2019 – Focus on fiscal model and state budget of the full four-year state plan, including: state leadership, state administration, and local formula distribution and reserve fund percentages, allocation to eligible recipients and secondary and postsecondary pass-through percentages, and alternative funding formula for postsecondary recipients;
- October 23, 2019 – Focus on accountability model and state determined performance level of the full four-year state plan, including: secondary accountability model and relationship to ESSA and WIOA, postsecondary accountability model, state determined performance levels, trajectories, and management;

The November 13, 2019 and December 4, 2019 meetings will be used to discuss select follow-up items and to review and provide feedback on draft plan.

Mr. Rhine shared that the committee will present the draft plan to the State Board of Education on December 19, 2019. Following discussion by the State Board, the Board will open the plan up for public comment and submit to the Governor's office for review.

The Committee will meet again in February to review and discuss public comments for inclusion into the final state plan.

On March 19, 2020 the Committee will present the final state plan to the SBE for action and submission to the Governor for signature.

Approval from US DOE is expected between May and July of 2020.

## **V. Outreach Strategies and Stakeholder Engagement**

Mr. Rhine invited the subcommittee to break into small groups to discuss stakeholder engagement outreach strategies and resources needed. Subcommittee members were asked to record notes and share high level recommendations.

The group reconvened to summarize feedback provided by each small group.

Subcommittee members suggested the following updates or considerations to the stakeholder engagement outreach strategies:

- Provide resources that are easy to understand and accessible (infographics, 2 pagers, videos);
- Create a power point presentation to be utilized by members;
- Assist in coordinating access to venues and provide staff/speaker, as needed;
- Engage members of the public through social media.

## **VI. Public Comment**

No public comments were received.

## **VII. Next Steps and Adjournment**

Mr. Rhine shared that follow-up will be coordinated via email. The next meeting is scheduled for September 11<sup>th</sup> at 2:30p.m.

The meeting adjourned at 4:10p.m.